

ENG Project Outline

This video is based on the narration of the creator. It is NOT just a collection of B Roll and Interviews. The majority of the video will have voice overs with the B Roll and Interviews supporting the Narration. Be prepared to write a script for your narration. This will be handed in before the video is shot.

Topic/Activity: _____

Reporter: _____

Videographer: _____

List of Equipment Used

Camera

Tripod

Microphone/Boom

Headphones

Lead-in Statement (A two- to three-sentence describing the topic, event, or problem involved in the report.)

(This statement will determine the “slant” you take on your topic. It should have a bit of your opinion in it and give the viewer a bit of a heads up about what they are about to see.)

List of Open Ended Questions (See reverse for examples)

1.

2.

3.

People Being interviewed (Identify the “talking heads”)

1.

2.

3.

B Roll (Footage)

ENG EQUIPMENT CHECKLIST

Videographer _____

Reporter _____

Event/Location _____

Date _____

Item	Needed?	Checked Out	Returned
Camcorder			
Batteries			
AC Power/Charge			
Videotapes			
Tripod			
Microphone—handheld			
Microphone—lavaliere			
Microphone—shotgun			
Microphone—other			
Headphones			
Lighting			
Clipboard/Paper/Pen			
Other			

Fig. 5.3. An ENG equipment checklist.